

DAVIDSONWORKS BOARD MEETING

Minutes

- DATE:** Thursday, March 28, 2019
- TIME:** 8:00 A.M.
- PLACE:** DavidsonWorks Conference Room
- MEMBERS:** Board Chair-Neal Grimes, Dan Matthews, Darrick Horton, David Davis, Derrick Swink, Don Clinard, Hal Routh, Jeff McIntyre, LeeAnn Tuttle-Thomas, Lee Comer, Pat Phillips, Sandy Motley, Steve Googe, and Steve Shell
- MEMBERS ABSENT:** Vice Chair-Jane Murphy, Barry Sink, Brian Hughes, Craig Goodson, Dale Moorefield, Dave Hiller, Eddie Lothridge, Ellen Welborn, Fred McClure, Kat Berrier, Kevin Chapman, Mike Sharpe, Randy Everhart, Scott Biesecker, Stacy English, and Steven Moore
- STAFF:** Pam Walton, Beth Mitchell, Eric Torrence, Tim Maness, and Sondra Willis
- GUESTS:** George Griffin, Small Business and Technology Development Center; Caroline Brigmon, Regional Operations Director – DWS; Susan Huneycutt, Associate Dean of Arts, & Sciences Education DCCC; Mary Phillips, CTE Coordinator, Lexington City Schools; Diane Roberts, CTE Thomasville City Schools; Sherri Trotter, Interim Director at Get REAL; and Nisa Waterman, EDSI
- HANDOUTS:** Agenda, Minutes, and Incumbent Grant Summary Sheet

RECAP of March 28, 2019 Meeting

1. Board Chair, Neal Grimes, called the meeting to order
2. Minutes from the January 31, 2019 meeting were approved
3. Tim Maness asked the WDB to vote on the Incumbent Grant with Bull City Cider Works
4. Pam Walton discussed the NCWorks Career Center Certification
5. Pam Walton gave an Education Committee Update
6. Committee updates

I. Welcome / Introductions

Neal welcomed everyone to the meeting and introduced the speaker George Griffin with the Small Business and Technology Development Center.

II. Items for Decision/Vote/Approval

A. Minutes

A motion to approve the minutes from the January 31, 2019 meeting, as written was unanimously approved.

B. Incumbent Worker Grant / Bull City Ciderworks

Tim Maness presented an Incumbent Grant to the Workforce Development Board for Bull City Ciderworks for a final vote. Tim stated that the Executive Board has voted to approve the grant and now he needed final approval from the WDB. Tim gave the board a summary sheet of the grant (see attached). Bull City Ciderworks has applied for a \$5,550.00 grant to train three of their employees. This training will allow employees to troubleshoot quality issues preparing them to take on the additional role of providing quality control and assurance at the cidery. This will lead into an industry-recognized certification, which is valuable to trained employees and Bull City Ciderworks. Their current training has almost been entirely completed on-the-job. This formal training, provided by a subject matter expert, will allow the employees to complete tasks they would not have been able to previously. The training will also permit employees to be better trained and help create entry-level opening for employees in cider production.

Tim made time for Q&A.

The WDB made a motion to unanimously approve the Bull City Ciderworks grant.

C. Small Business and Technology Development Center SBTDC

George Griffin with the Small Business and Technology Development Center discussed small business centers and their services.

Mr. Griffin stated that every state across the nation has an SBTDC network; these centers were federally funded in 1984. Most centers do not have the technology piece, however, North Carolina has always had that component. There are 63 centers across the nation.

The mission of the SBTDC is to encourage entrepreneurship, expand creation of small / medium size businesses, facilitate technology, and support economic development.

The SBTDC is part of the university system, here in North Carolina we have 58 community colleges, and most people live close to one of them. Students use the SBTDC for researching projects.

The SBTDC does business counseling; they also help small businesses with strategic planning and growth, business planning, market planning, hiring, etc.

The SBTDC has a technology department that helps companies in this area of their business.

The SBTDC hosts a conference to help businesses learn about different topics and training.

Mr. Griffin allowed time for Q&A

D. RFP Process

Pam stated that both the Adult Dislocated Worker and Youth RFPs were released on Monday, March 25, 2019. The Bidder's Conference is scheduled for April 15th and proposals are due on May 3rd. Pam will have an update of the RFPs during the next WDB meeting.

E. Education Committee

Neal stated that the Education Committee met on March 22nd. This meeting was very well attended and very productive. The WDB felt it was important to get the Education Committee back up and running and have the educators involved is the key. The next meeting will be in May.

Pam stated that Craig Goodson suggested the Education Committee contact Catawba Valley Community College to learn more about their Manufacturing Institute and that their county is very similar to Davidson County. In this facility they have labs, welding stations, etc. Businesses collaborated with the community college on the types of equipment the students need to be trained on. Pam hopes to have someone from Catawba Valley Community College to speak at the next Education Committee meeting in May. At a later time they hope to plan a site visit.

Side note: Neal congratulated Thomasville City Schools for being awarded the maximum \$200,000 from the Golden Leaf Foundation for their Advanced Manufacturing Initiative.

III. Committee Updates

A. Youth Council

Don stated that the Youth Council monitored the Get REAL and Get READY programs during the last meeting.

The mandated Youth RFP was released for the bidding process. Don will give an update during the next WDB meeting on results.

The Youth Council Committee agreed to move their next meeting in order to discuss the results of the RFP.

B. NCWorks Committee

During the last NCWorks Committee meeting the members discussed and prepared the NCWorks certification for both centers. The center's application were separate in the past, but now they are one. The state quality review team came to the centers to do a walk through and everything was good. Pam, Neal, & Beth went to Pinehurst to receive the center's certification. Davidson County NCWorks Centers where one of the first centers to receive their certifications in the state.

IV. Closing Remarks

Pam stated that plans are on the way for the business tours with the school systems in May. The responses from local businesses has been good. The CTE committee will have a pre-tour meeting on April 11th.

The next Workforce Development Board meeting is scheduled for Thursday, May 30, 2019.

V. Adjournment

Time having expired, the meeting was adjourned.