

**DAVIDSONWORKS BOARD MEETING**  
**Minutes**

**DATE:** Thursday, May 25, 2017

**TIME:** 8:00 A.M.

**PLACE:** J. Smith YMCA – Lexington, NC

**MEMBERS:** Board Chair-Neal Grimes, Kevin Chapman, Don Clinard, Lee Comer, David Davis, Dr. Russ Gobble, Gene Klump, Fred McClure, Steve Lineberger, Steve Moore, Pat Phillips, Hal Routh, Ellen Welborn, and Steve Shell

**MEMBERS ABSENT:** Vice Chair-Jane Murphy, Scott Biesecker, Stacy English, Steve Googe, Dan Matthews, Jeff McIntyre, Eddie Lothridge, Dale Moorefield, Dr. Lory Morrow, Dr. Mary Rittling, Sandy Motley, Jim Price, Richard Michaels, Mike Sharpe, Barry Sink, Cheryl Walser, and Buck Yarborough

**STAFF:** Pam Walton, Sondra Willis, and Eric Torrence

**GUESTS:** Thomasville City Schools Superintendent, Dr. Patrice Faison; Business Liaison at Yadkin Valley Career Academy, Jim Crawford; DSS Davidson County, Elizabeth Huff; and Leggett & Platt HR Manager, Randy Everhart

**HANDOUTS:** Agenda / Minutes / WDB By-Laws / RFP Voting Form / DWS Policy Statement Number: PS 08-2016

**RECAP of May 25, 2017 Meeting**

1. Board Chair-Neal Grimes called the meeting to order and thanked everyone for his or her attendance
2. Minutes from the March 30, 2017 were approved
3. Pam Walton presented the WDB By-laws revisions
4. WDB members voted to approve the revised By- laws changes
5. Update on the Adult / Dislocated Worker services RFP
6. WDB members voted on the next step of the RFP process
7. DavidsonWorks Relocation update
8. Committee updates

**I. Welcome / Introductions / Approval of Minutes**

Board Chair – Neal Grimes called the meeting to order and thanked everyone for his or her attendance. Neal introduced the following guests: Thomasville City Schools Superintendent, Dr. Patrice Faison; Leggett & Platt HR Manager, Randy Everhart; Business Liaison at

Yadkin Valley Career Academy, Jim Crawford; and DSS Davidson County, Elizabeth Huff. Neal also announced that this would be Gene Klump's last Workforce Development Board meeting and thanked him for his many years of service.

Minutes from the March 30, 2017 meeting were approved.

## **II. Business Updates**

### **WDB By-Laws**

All WDB members received, via email a copy of the proposed changes to the by-laws, which are as follows:

- Article II. Section 1 - WDB Membership
  - Business Representatives (51%), including the Chair
  - Labor Representatives (20%)
  - (1) Adult Education/Literacy Representative
  - (1) Vocational Rehabilitation Representative
  - (1) Higher Education Representative
  - (1) Wagner-Peyser Representative
  - (1) Economic Development Representative
  - Others as deemed appropriate by the Board

This follows WIOA law on required WDB membership.
- Article II. Section 3
  - Three-year member appointments will be staggered so that a majority of memberships will not expire in any one given year. Expiration of terms shall be on June 30 of each respective year. Pam explained that DavidsonWorks WDB has always used staggered terms for their membership, but it needs to be written in the by-laws.
- Article III. Section 1
  - Officers – Pam stated during an Executive Committee meeting the members voted to remove 2<sup>nd</sup> Vice-Chair as an officer. It has been years since the Board has filled this position and saw no need to leave it in the by-laws.
- Article I. Section 2  
Section 2
  - Pam asked the permission of the Board to update the principal location of DavidsonWorks in the by-laws when the Lexington office moves.

The Board members voted to approve the changes as presented, and approved to update the principal location without another vote once the move is complete.

### **Adult / Dislocated Worker RFP**

Neal shared with the WDB that every year DavidsonWorks has to release a RFP for Adult /Dislocated Workers and One-Stop Service Provider. This RFP is for entities interested in providing services for job seekers, including training customers, career counseling, and operating the resource rooms. DavidsonWorks has been releasing bids for Adult / Dislocated Worker since

2014, but has always had a failed procurement, because no providers have ever submitted a bid. Each year, in the past, the Board has voted to determine if the RFP should be re-released, or to request a waiver to continue providing services to customers in house.

Neal explained that DavidsonWorks has followed all requirements in releasing the RFP, but still did not receive any bids. The proposal was sent out region-wide as the release of the RFP for PY2017 went out in conjunction with the other boards that make up TriadWorks. In an effort to give providers every opportunity to submit a bid, the RFP was advertised not just in the local newspaper, but also in regional newspapers, which were local to other Boards. As in years past, the RFP was also sent to a bidder's list of program providers who had previously expressed interest in providing services.

DavidsonWorks had one agency to attend the bidder's conference, they asked questions, but their response was that there were not enough available funds to offer a bid.

Neal, allowed time for Q&A

Last year, DavidsonWorks received a waiver from the state in order to continue providing services in-house due to the failed procurement. Neal asked the WDB to decide whether to resubmit the RFP or request a waiver from the state to continue to operate services in house. WDB members were given a voting form that explained both options. The Board members were asked to vote by choosing an option of their choice and to sign and date. The WDB members also received a copy of the DWS Policy Statement Number: PS 08-2016 from the NC Department of Commerce, explaining the process of the waiver requirements in the event of a failed procurement.

Neal asked the WDB administrative assistant to send any WDB member who was not in attendance a voter's form along with supportive documents via email. Once votes are tallied, staff will move forward in the favor of the Board's vote.

### **Funding WIOA**

Neal thanked Board members for taking the time to write their Senators urging them to fully fund WIOA and several members had done so. The news has come that WIOA will be fully funded this program year. Neal received a thank you letter, thanking the board for their concern on this issue.

### **Business & Industry Updates**

#### ***Lidl Hiring Event***

Pam informed the Board that the new grocery store chain is using the NCWorks Career Centers in Thomasville and Lexington to interview applicants for their two new locations in Davidson County. Over the last two weeks, Lidl has interviewed 235 people for 85 immediate openings. Lidl's starting pay for management is \$16.50 per hour, and \$12.00 per hour for sales associate. Pam said that Lidl's hiring process is organized and they are turning around interviewees about every 15-20 minutes. Once hired, they will send the employee to a training site in Mebane for a paid 5-week training. When Lidl trains their associates, they are trained to learn everything within the company. Lidl is planning to open their location in Thomasville first – summer 2017.

### *Leggett and Platt Hiring Event*

Leggett and Platt set up a month worth of recruitment in the NCWorks Center to fill the need of 75 immediate job openings. After 3-days, they received enough applications to get the 75 they needed to fill their open positions.

Commissioner Fred McClure – expressed his appreciation of DavidsonWorks for stepping up to help companies assist their employees in the County who have gone out of business or who are downsizing. DavidsonWorks gives people hope when they are faced with job loss. Pam mentioned that recently when a local bank was downsizing, DavidsonWorks had the opportunity to assist around 60 people who were losing their jobs.

### **Committee Updates**

#### **Youth Council**

Don noted that the Youth Council monitored the Get REAL and Get READY programs on their financials and everything went well. The Youth Council decided to extend the contract for another year. This contract can be extended for up to 3-years before releasing another RFP. The next meeting will be held on June 1<sup>st</sup>, and there is an open invitation to anyone who would like to attend.

#### **NCWorks Career Center Committee**

The next NCWorks Career Center Committee meeting is scheduled for June 15<sup>th</sup>. The meeting will be held at DavidsonWorks in the Conference room.

#### **DavidsonWorks Relocation Update**

Pam stated that DavidsonWorks is looking to move sometime during the summer. Pam mentioned that the center would have a ribbon cutting in order for people to know that the center has moved and this would also allow an opportunity for public relations. Pam thanked the WDB for their support.

### **III. Remarks**

#### **Next meeting**

The next WDB meeting is scheduled for Thursday, August 31, 2017; this will be the WDB Annual meeting.

#### **Adjournment**

Time having expired; the meeting was adjourned.